



OELWEIN POLICE DEPARTMENT CITIZEN'S COMPLAINT FORM

The Oelwein Police Department is committed to ensuring that our members meet the highest standards of professional conduct, and are responsive to the public they serve. We will conduct a thorough investigation of all complaints of misconduct against members of the Oelwein Police Department.

SERVICE GOAL:

The Police Department recognizes its responsibility to serve all the public to the best of its ability. To instill confidence in the community, the Department has developed this complaint form for citizens to express their complaints. Citizens with complaints about the Oelwein Police Department or individual officers are encouraged to file a complaint. Once a complaint is filed, the Oelwein Police Department will conduct an objective investigation into the complaint.

All complaints should be submitted in written form. Electronic copies of the complaint form can be found in the lobby of the Oelwein Police Department and paper copies of the complaint form are located at the Oelwein Police Department, 501 Rock Island Road, Oelwein, Iowa 50662. If a disability prevents you from submitting a complaint in writing, the City of Oelwein will provide you with an accommodation so that you can submit a complaint.

INVESTIGATION OF COMPLAINTS:

The Oelwein Police Department takes all complaints seriously. All complaints will be investigated fairly and thoroughly. Generally, an investigation into a complaint will be concluded ten (10) days following receipt of the complaint, however, in some cases the investigation may take longer. If through the investigation it is determined that criminal conduct has occurred, formal charges will be handled through the court system. Any public information that can be shared with the complainant will be shared at the conclusion of the investigation. Iowa Code Section 22.7 requires that any discipline imposed on public employees remain confidential, and therefore, any disciplinary action imposed on an employee as a result of a complaint will not be shared with any other parties, including the complainant.

FILING A FALSE REPORT:

In accordance with Iowa Code Section 80F.1, all complaints against Police Officers determined to be a false report, shall be referred to the County Attorney's Office.

OELWEIN POLICE '89 D5 FHA9 BH
CITIZEN COMPLAINT FORM

Full Name: Address:

City: State: Zip: Contact Number(s):

Today's Date: Date and Time of Occurrence:

Name of Officer(s) (if known)

Badge Number(s) (if known)

Narrative Details: Include officer(s) names, times, locations, any witnesses and other factual information.

CERTIFICATION: I certify that I have read the instructions and information provided on page 1 of this form and understand the complaint process and the responsibility associated with making a citizen complaint. I further certify that all of the statements made in this complaint are true, complete and correct to the best of my knowledge and belief, and are made in good faith.

Please indicate that you have read the above statement and understand the legal responsibility associated with filing a citizen complaint.

Signature:

Date Received
By Police: